

WinTask Quick Start Guide (Windows automation)

Introduction

Welcome to WinTask - the premier Windows automation software. WinTask makes it simple to automate the repetitive tasks you need to accomplish such as periodic reports, data collections, downloads, forms filling etc.

By making these tasks automatic instead of having to do them manually all the time, you are going to:

- save time - the tasks are done for you
- improve quality - the tasks are performed exactly correct every time with no errors
- avoid repetitive and boring tasks - free you up for better things to do

WinTask is simple to learn and use. In short, nearly all the repetitive tasks that you do daily, weekly, and monthly can be automated using WinTask. For example:

- Launch an ERP program, import data from other programs, calculate results, and print out a report.
- Extract data from websites and insert them in a spreadsheet (addresses capture, ebay prices capture, ...).
- Automatically transfer data between two incompatible applications, or from a Windows application to a website.
- Send routine reports with attachments via email on a regular schedule - daily, weekly, monthly etc.
- Automatic mass data-entry.
- Automate regression web testing or software testing.
- Check the availability of applications and measure their performance.
- Install new software on thousands of PCs with your company's unique configurations and data already included.

- Schedule server maintenance tasks.
- Add “Macros” to any software that does not have a built-in Macro function.

Our customers have used WinTask in thousands of similar applications. See [Attachment 1](#) of this Quick Start Guide for many examples of how customers are using WinTask to automate their repetitive tasks.

This Quick Start Guide will get you started creating your own automation scripts in just a few minutes.

How It Works

WinTask primarily works in an object-oriented record/playback mode. When you record a task, WinTask creates a Script that includes all the keystrokes, menu selections, mouse clicks, and Window functions that you use to perform the task. To perform that task automatically, all you have to do is playback that Script. WinTask then replicates everything you did in performing that task.

To record a task:

1. Turn on the recording mode in WinTask.
2. Perform the task that you want to automate.
3. Turn off the recording mode, name the Script, and save the Script.

To perform a task:

1. Activate the Script.
2. WinTask will perform all the elements of the task.
3. WinTask will close the Script.

That’s all there is to it. Also, you can schedule WinTask to perform tasks anytime that you prefer, even when you are not present.

WinTask is based upon a powerful language much like Visual Basic. Advanced users can modify Scripts and create new Scripts directly in this programming language. We have

included a complete list of all the programming functions in [Attachment 2](#) so you can see that practically any repetitive task can be automated with WinTask.

Sample Tasks

Try these sample tasks:

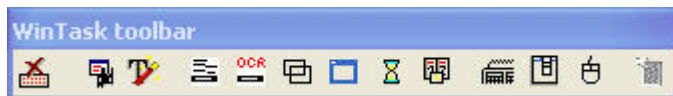
Sample Task 1.


This is an elementary task just to get you familiar with the record and playback functions. In this simple Script we will launch Notepad, enter data, make some changes to the data, and then exit. In this first sample, we will use "Your first Script wizard" which is displayed at WinTask startup.

1. Open WinTask, the "Your first Script wizard" window is displayed asking "What kind of application do you want to automate?". Press **Next** button.
2. In "Give a name to your script" next screen, type the name "wintask-example1" in field Type a name for your Script, and press **Next** button.
3. In "Start a Windows application" next screen, type "notepad" in field Program as we want to launch Notepad. Press **Next** button.



4. In "Record your actions" next screen, click the **Rec** icon to start recording your actions in Notepad.
5. Notepad window opens and a small blinking icon appears in the right side of the bottom taskbar on your screen. This shows that WinTask is recording. The WinTask toolbar is also displayed.




6. In Notepad window, type for instance "Hello WinTask" and press **Enter**.
7. In Notepad window, select menu option **Edit** and **Time/Date** : Time and Date are inserted in the Notepad document.
8. Exit without saving your Notepad document by selecting menu option **File/Exit**. At dialog box "Do you want to save changes", press **Don't save** button (or **No** button under XP or 2003).
9. Stop recording by pressing the blinking WinTask icon at the bottom right of the taskbar or by clicking the first icon  in the WinTask toolbar.
10. The first Script wizard screen comes back, press **Next** button in "Enhance the Script just recorded" screen as we do not need for now to edit the script generated by Recording mode.

11. In "*Run your script*" next screen, click **Play** icon  for replaying the script that you have just created.

To replay the script later, do the following :

1. Open WinTask.
2. Open the script.

3. Press the **Playback** button (Play icon  in WinTask toolbar).
4. Compilation is done in the Output window, there should be no errors and script execution starts.


WinTask does all the rest!

Sample Task 2.

Now that you are a bit more familiar with using WinTask, we will create a script that demonstrates more of WinTask's capabilities. This example launches a Windows system command (*msinfo32*), types a request and waits until the request result is displayed.

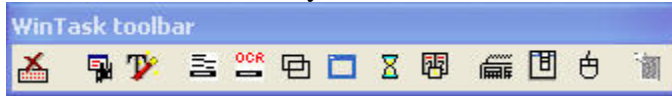
You could use a script like this to schedule and run routine Windows tasks on a regular basis including a wait until the action is finished before processing next action.

1. Open WinTask, "*Your first Script wizard*" is displayed, check **Don't show this wizard anymore** and press **Close** button. The main WinTask window is displayed with the title "*WinTask - (Untitled1)*". If the main WinTask window displays a previous script, select **File/New**. If at any time, you prefer to use the Script wizard again, in WinTask Editor menu, select **Start/New Script wizard**.

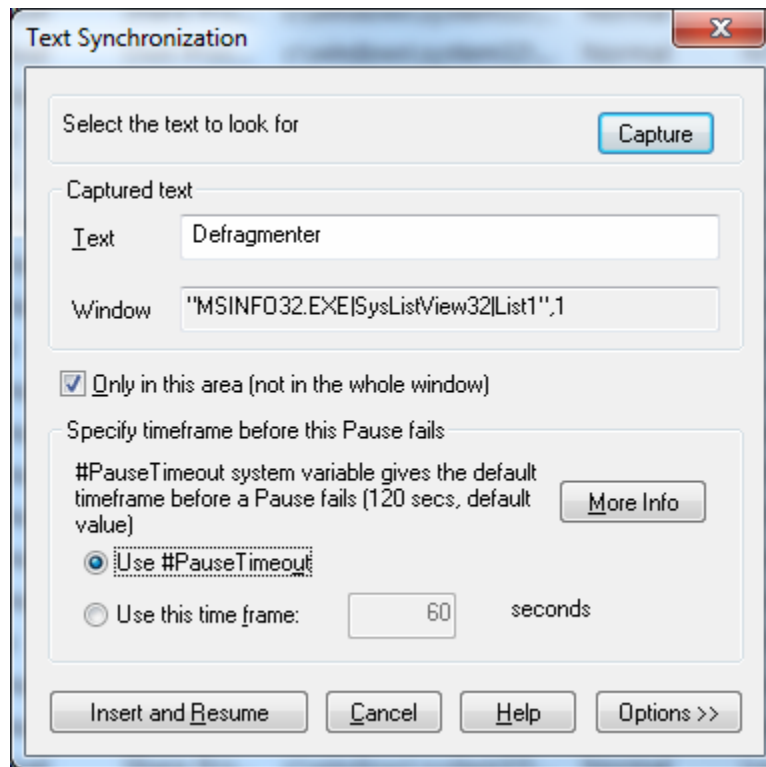
2. Press **Record** button (Rec icon  in WinTask toolbar).
3. A dialog box will appear asking "*What do you want to start before recording?*".
4. Check **An application** and press **OK** button as we want to launch *msinfo32*, the Windows System Information utility.
5. The dialog box "*Launching a program*" is displayed ; type "*msinfo32*" in field Program ; type "*/pch*" in field Parameters ; check **Maximized** checkbox to start the utility maximized and press **OK** button. The parameter */pch* for the *msinfo32* utility tells to display historical system information.
6. A window named "*System Information*" is displayed. At the bottom of that window, in the field "*Find what*", type "*defragmenter*" and click **Find** button.
7. The WinTask script must now wait until the information screen on defragmenter appears before going on. Insert a Synchronization on defragmenter word within


the System Information window to make the script wait until the information is displayed.

8. In the WinTask toolbar which is displayed while you are recording, press the fourth left icon, Text Synchronization icon.



9. The "Text Synchronization" dialog box is displayed, click **Capture** button. The mouse changes shape. With the mouse, draw a rectangle around "Defragmenter" word displayed in the right pane of the System Information window. The "Text Synchronization" dialog box should now look like:




10. Uncheck **Only in this area** checkbox as the word to look for can be anywhere in the window. Click **Insert and Resume** button. Recording mode resumes.
11. Quit the System Information utility by selecting **File** menu and **Exit** option.
12. Stop recording by pressing the blinking WinTask icon at the bottom right of the taskbar or by clicking the first icon  in the WinTask toolbar.
13. Save the WinTask script in any folder you like (the default folder is \WinTask\scripts) with the name "wintask-example2".

To replay the script, do the following:

1. Open WinTask.
2. Open the script.



3. Press the **Playback** button (Play icon  in WinTask toolbar).
4. Compilation is done in the Output window, there should be no errors and script execution starts.

WinTask does all the rest!



Sample Task 3.

WinTask includes an OCR engine (Optical Character Recognition) which can be used to click a graphical Windows button showing a text, or to capture a data within an image. The OCR feature is not available in WinTask Lite.

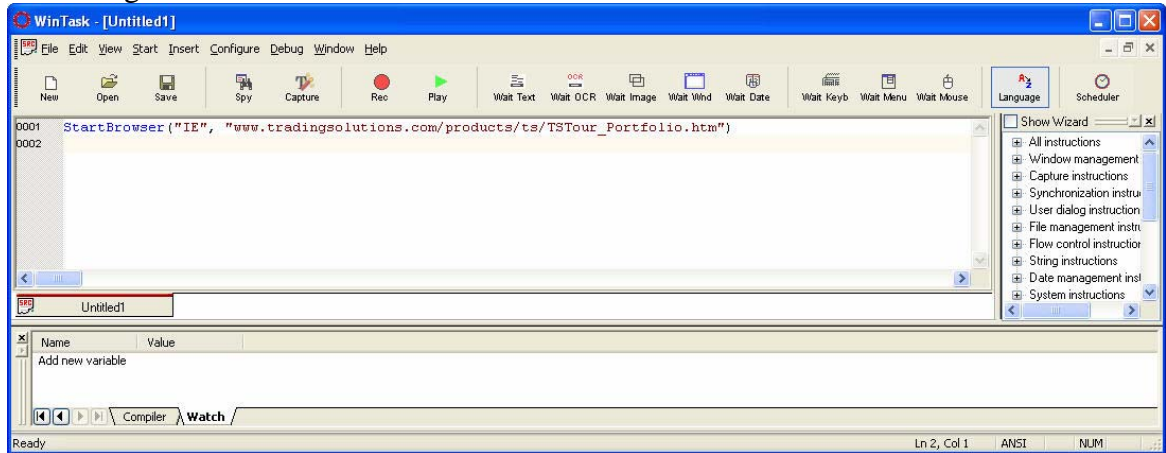
Here is an example of accessing a website displaying Stocks values within a Portfolio View and capturing one data in the Flash table using OCR. In this case we will use the Web page - www.tradingsolutions.com/products/ts/TSTour_Portfolio.html.

1. Open WinTask, the main WinTask window is displayed with the title "*WinTask - (Untitled1)*". If the window displays a previous script, select **File/New**.

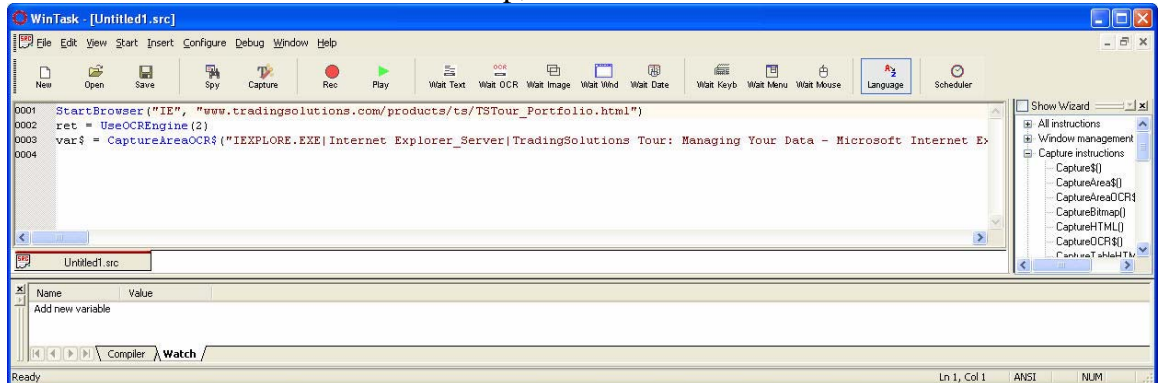


2. Press **Record** button (Rec icon  in WinTask toolbar).
3. A dialog box will appear asking "*What do you want to start before recording?*".
4. Check **Internet Explorer** and press **OK** button as we want to launch your browser and open the Web page.
www.tradingsolutions.com/products/ts/TSTour_Portfolio.html.
5. The dialog box "*Launching Internet Explorer*" is displayed ; in field Web address, type the Web page that the browser must open : type "*www.tradingsolutions.com/products/ts/TSTour_Portfolio.html*" ; press **OK** button.
6. The page TradingSolutions Tour is now displayed within your browser and WinTask Recording mode is active.
7. On the Web page, in the Portfolio View table, the script has to capture the Bellsouth Cp %Gain, the value is 65.61%.
8. Stop Recording mode by clicking the first icon  in the WinTask toolbar.

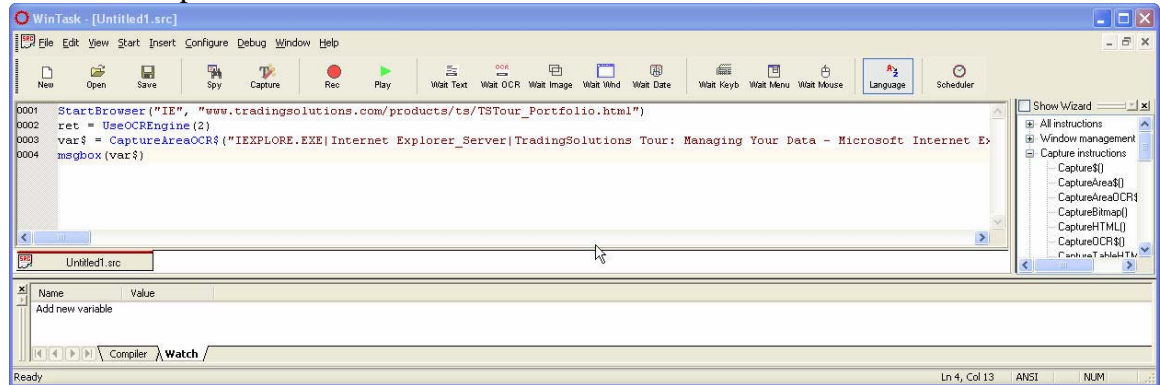
9. The WinTask Editor window comes up and only one line has been generated by Recording mode :



10. In the Language window on the right showing all the WinTask functions (press **F4** if this window is not displayed), click Capture instructions and in the list of Capture functions double-click **CaptureAreaOCR\$** function name.
11. A dialog box will appear asking “Do you want to start the CaptureAreaOCR\$ wizard”. Press **Yes** button.
12. The dialog box “CaptureAreaOCR\$” is displayed. Click **Capture** button.
13. The mouse becomes a cross, draw a rectangle around the data you want to capture, so draw a rectangle around 65.61% value.
14. The dialog box “CaptureAreaOCR\$” returns to focus, click **View** button to display the value that the OCR engine has captured. You should see 65.61%. Click **Paste into the script** button.
15. The WinTask Editor window comes up, it should look like :



16. In line 4, add this line : `msgbox(var$)`. This line will display the captured data. The final script should be as below:



17. Close manually the Web page displaying TradingSolutions Tour.
 18. Click the **Play** icon in WinTask toolbar to replay the script. Save the WinTask script in any folder you like (the default folder is \WinTask\scripts) with the name "*wintask-example3*".

To replay the script later, do the following:

1. Open WinTask.
2. Open the script.
3. Press the **Playback** button (Play icon in WinTask toolbar).
4. Compilation is done in the Output window, there should be no errors and script execution starts.

WinTask automatically opens the Web page, captures the data and displays it!

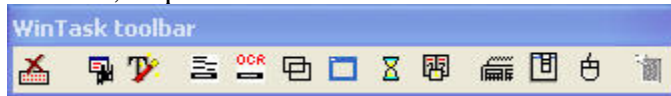
Sample Task 4.

This example shows how you can copy information from one source and paste it into another program. In this case we will copy information from our demo website, www.wintask.com/demos/index, and paste it in Notepad.

You could use a Script like this one to capture information from various sources and combine them into one resource or program.

1. Open WinTask, the main WinTask window is displayed with the title "*WinTask - (Untitled1)*".
2. Press **Record** button (Rec icon in WinTask toolbar).
3. A dialog box will appear asking "*What do you want to start before recording?*".
4. Check **Internet Explorer** and press **OK** button as we want to launch your browser and open the Web page www.wintask.com.
5. The dialog box "*Launching Internet Explorer*" is displayed ; in field Web address, type the Web page that the browser must open : type "*www.wintask.com/demos/index*" ; press **OK** button.

6. The WinTask Demonstration Pages page is now displayed within your browser.
7. In the WinTask toolbar which is displayed while you are recording, press the third left icon, Capture icon with a T.



8. Capture wizard screen is displayed and we will use the Spy tool in order to select and capture the content of one paragraph.
9. Press **Spy** button; the mouse pointer changes its shape. Use the mouse to point on Web page the sentence starting at "Click the links as specified". Left click the mouse when the pointer is on that paragraph. Press **Next** button.
10. The "*Specify the HTML element where the data to be captured are*" dialog box is now displayed, it shows the text which will be captured at replay. Press **Next** button to accept.
11. The "*Take only some of the captured data*" dialog box is now displayed. As we want to extract all the captured data, press **Paste into the script** button.
12. Stop recording by pressing the blinking WinTask icon at the bottom right of the taskbar or by clicking the first icon in the WinTask toolbar. WinTask main window comes back and you can see two more lines inserted in the script.
13. We will now use again the Recording mode in order to launch Notepad and paste the captured text within Notepad: Press **Record** button (Rec icon in WinTask toolbar).
14. A dialog box will appear asking "*What do you want to start before recording?*". Check **An application** and press **OK** button as we want to launch Notepad.
15. The dialog box "*Launching a program*" is displayed ; in Program field, type the word "*notepad*" and press **OK** button.
16. Notepad window is opened and Recording mode is active. Type "*The captured text is:* ".
17. Select **File/Exit** menu option to close Notepad window. Do not save the document.
18. Close your browser window.
19. Stop recording by pressing the blinking WinTask icon at the bottom right of the taskbar or by clicking the first icon in the WinTask toolbar.
20. We have now to include the captured text: in WinTask window, go to line:


```
SendKeys("The captured text is: ")
```

 we add the captured text, which is in variable `captured_string$`, to the text we have typed like that this :


```
SendKeys("The captured text is : "+captured_string$)
```
21. Press the **Play** icon in WinTask toolbar. Save the WinTask script in any folder you like (the default folder is \WinTask\scripts) with the name "*wintask-example4*".

To replay the script later, do the following :

1. Open WinTask.
2. Open the script.
3. Press the **Playback** button (Play icon in WinTask toolbar).

4. Compilation is done in the Output window, there should be no errors and script execution starts.

WinTask displays the captured paragraph within Notepad!

These short Sample Tasks just touched on the surface of WinTask's capabilities. Try out WinTask on some of your repetitive tasks and see how easily it will automate these tasks.

Assistance

As you test out WinTask you may have questions or want more detailed information. We recommend:

Use the Tutorial - It includes detailed instructions to help you use WinTask in your applications. You can download it at www.wintask.com/manuals.php

Contact us by email with your questions, info@wintask.com. We would be pleased to assist you in any way possible.

If you need immediate help, use www.wintask.com/support or ask in WinTask's forum.

Purchase WinTask

When you are ready to buy WinTask, simply navigate to www.wintask.com/buy-wintask.php and complete the order form. We will promptly send you the complete WinTask program. Of course it comes with a 30-day guarantee of your satisfaction.

Attachment 1. How our customers are using WinTask.

We asked our customers to tell us how they are using WinTask. Here are a few of the many replies.

“Each week WinTask defrags our hard drives, downloads the latest anti-virus updates, and reboots the computers.”

“I need to retrieve some addresses from www.yellowpages.com. I use a WinTask script to submit an criteria, retrieve the information I need from each page, and add them to my ODBC database.”

“On my SAGE software I have to product my weekly/monthly reports by selecting the same menu options. Some processes take a long time and slow down the other users. I use WinTask and its Scheduler to automatically generate the reports at night when no one is on the system. Then they are ready for me first thing in the morning.”

“Because of our new joint venture, I have to access and key-in data from two incompatible systems from the 2 companies. I use WinTask to retrieve the data typed in the first system and send the data automatically in the proper format into the second system instead of manually typing it in.”

“We have a complex C++ database application with about 30 dialogs. When we fix one thing, it breaks something else. So I use WinTask for regression testing. I have now 121 WinTask scripts, they clear the database, import known data, add , duplicate, rename, edit, delete, reorder and export – then compare the exported data to the expected data.”

“I use WinTask to automate, recover in case of errors, and schedule my 2003 server backup.”

“Each week I launch a WinTask script that sends an email through Outlook to my headquarters with an attachment including all the files present I a specific directory. By just pressing a key, Outlook is launched, the message is created and sent, and Outlook is closed.”

“I need to retrieve the same files from an AS/400 computer and import them into an Excel file on a regular basis. I wrote a WinTask script that launches my emulator, logins on the AS/400, transfers the files, launches Excel, imports the files into Excel, prints my report, and closes Excel.”

“I used WinTask on a small project we had where we needed to automate some data entry tasks on a system that had no macro language of its own. I wrote a basic script just by reading (briefly) a few of the help pages.”

“I’ve collected from a website the prices of 30 insurance companies in 20 towns for 5 client profiles: 3300 values every month ; a very impossible job without WinTask.”

“WinTask downloads 24 MorningStar Quicktake Reports and stores them in a MorningStar file on the D drive where I can access them with an Excel Macro. Before using WinTask, I had to download manually the 24 reports every week.”

“I’m using WinTask to automate my convenience store - every morning I have to go to a program called Ruby Manager and download sales to bring the data from the tills back to the PC. I set up a script to download the sales, export them to another program, and then print out the category report.”

“WinTask allows us to download a database with student information every morning at 5 AM at my school in Chicago.”

“We use WinTask to automate the process of installs on about 150+ machines throughout the US, Europe, and Asia.”

“My office has a poor program for tracking projects, materials etc. that takes EVERYONE hours and hours to enter data into. Using your WinTask program, I can parse an Excel spreadsheet and save people all that time.”

Attachment 2. List of all the functions in WinTask that can be used to automate tasks.

WinTask includes a powerful programming language similar to Visual Basic. We have listed all the functions in that language below with a brief description. You can see how comprehensive they are - practically any repetitive task can be accomplished.

When you use the Recording Mode, these functions are automatically generated by WinTask and compiled into a complete Script. Advanced users can modify or create Scripts directly in the programming language using these functions.

The functions marked with an asterisk are not available in WinTask Lite. WinTask Scheduler under XP/2003 is not available in WinTask Lite. WinTask Scheduler is not available under Vista, Windows 7 and Windows 2008, you can use the Vista, Windows 7, Windows 2008 Server built-in Scheduler.

Window management functions

#ActionTimeout - Specifies the number of seconds that WinTask should wait before reporting an error

#ExecuteDelay - Inserts a wait for n ticks between every statement of the script

#IgnoreErrors - Manages errors

#SendkeysDelay - Slows down keystrokes

#UseExact - Controls the way WinTask sends its commands to the proper Window

CheckedW* - Tells if the specified checkbox/radio button is checked or not

ChooseItem - Selects an item in a combobox or a listbox

ChooseMenu - Selects a menu item

Click - Clicks mouse on a button

ClickMouse - Clicks mouse button

ClickOnBitmap - Clicks mouse button on an image inside a window

ClickOnText - Clicks mouse button on a text inside a window

ClickOnTextOCR* - Clicks mouse button on a text recognized by the OCR engine inside a window

ClickScrollBar et WinScrollBar - Scrolls inside a window

ClickSpin - Clicks a spin control

CloseWindow - Closes the specified window

CloseWindowRegEx* - Closes the window whose name is specified by a Regular Expression

CursorX, CursorY - Returns the position of the cursor

EnabledW - Tests if the specified window is active and can receive actions

ExistW - Tells if the specified window exists

Focus\$ - Returns window name which is in focus

GetFocusWindowHandle - Returns the handle of focused window

GetTopWindowHandle - Returns the handle of the window on top

GetWindowHandle - Returns the handle of specified window

GetWindowName\$ - Returns the name of the window specified by its handle

ListItem\$ - Returns the specified item in the listbox or combobox

MaximizeWindow - Maximizes the specified window

MinimizeWindow - Minimizes the specified window

MouseShape - Returns the mouse cursor shape as an integer

MouseX , MouseY - Returns the X,Y position of the mouse

MoveMouse - Moves the mouse to the specified X

MoveWindow - Moves the specified window
RestoreWindow - Restores the specified window
SelectedItem\$* - Returns the item selected in the specified listbox or combobox
SendKeys - Sends keystrokes to the window specified by the last UseWindow
SendKeysEncrypted* - Sends encrypted keystrokes to the window specified by the last UseWindow
SizeWindow - Modifies the size of the specified window
Top\$ - Returns the name of the main window which has focus
TopInstance - Returns the instance number of the main window in focus
UseWindow - Specifies the window where the script will now send its keystrokes
UseWindowHandle - Specifies the window (through the window handle) to which subsequent keyboard, mouse and menu actions are directed
UseWindowRegEx* - Using a Regular Expression, specifies the window where the script sends keys
WinScrollBar et ClickScrollBar - Scrolls inside a window
WriteCombo - Writes text in the edit zone of a listbox
WriteEdit - Writes text in the specified edit zone
WriteEditEncrypted* - Writes encrypted text in the specified edit zone

Capture functions

#UsePageExact - Controls the html pages finding method
Capture\$ - Captures the text in the specified window
CaptureArea\$ - Captures the text in the specified window area
CaptureAreaOCR\$* - Using OCR, captures the text in the specified window area
CaptureBitmap - Captures an image and stores it in a .BMP file
CaptureHTML - Captures the text of a specified html element
CaptureOCR\$* - Using OCR, captures the text in the specified window
CaptureTableHTML - Captures a range of cells in a specified html table
CopyLink* - Copies the link associated with the specified html element into a string
GetHTMLEditText - Captures the text of the specified html Edit element
HardCopy* - Saves a screenshot
UseOCREngine* - Specifies the OCR engine to use (WinTask or MODI OCR engine)

Synchronization functions

#ErrorCode\$* - Gives the error code for the error that triggered OnAction Error procedure
#ErrorFunction\$* - Gives the function where the error triggering OnAction Error procedure occurred
#ErrorLine\$ - Gives the script line where the timeout has occurred
#ErrorMsg\$* - Gives the error message for the error that triggered OnAction Error procedure
#ErrorScript\$* - Gives script name where the error triggering OnAction Error procedure occurred
#PauseTimeout - Specifies the maximum delay for a Pause statement
#TextlookFrequency - Defines the frequency of scrutation of window where texts are watched for
Disable* - Disables the management of a specified event
Enable* - Reactivates the management of a specified event
OnAction ... EndAction* - Manages events
OnAction Error ... EndAction* - Inserts and manages error events
Pause - Waits for a specified amount of time
Pause ... Until - Waits for an action
Sleep* - Makes the current script sleep whereas the events are still managed

User dialog

BeginDialog...EndDialog* - Defines a dialog box with its controls
CallDialog* - Displays a dialog box defined previously
Inputbox\$ - Displays a simple dialog box where the user can type a value
InputboxSecret\$* - Displays a simple dialog box where the user can type a hidden value
MsgBox - Displays a Windows standard message box
MsgFrame - Displays a message
MsgFrameTitle - Displays a message with a title
RemoveFrame - Removes the message displayed by MsgFrame
SelectDir* - Returns the name of the directory selected by the user in the standard Browse for Folder dialog
SelectFile* - Returns the name of the file selected by the user in the standard dialog box File Open
SelectMultipleFile* - Returns the name of the files selected in the standard dialog box File Open

File management functions

AppendXMLNode* - Adds a node in the specified XML file
ChDir - Sets the current working directory
CloseExcelCom - Closes the background Excel instance loaded by WriteExcel or ReadExcel
Create - Creates a file
CreateExcelFile - Creates an Excel worksheet
CreateUnicodeFile - Creates a Unicode file
CurDir\$ - Returns the current working directory
DelTree - Deletes all the files and sub-directories below the specified directory
Dir - Puts file names from a directory into arrays
DiskFree - Returns the available space on the specified resource
EnumXMLAttributes* - Retrieves the attribute names and values for the specified XML node
EnumXMLChildren* - Enumerates the child node descriptors for the specified XML node
Eof - End of file
Exist - Tells if specified file exists
ExistDir - Checks for the existence of the specified directory
FileAttr\$ - Gives the attributes of the specified file
FileCopy - Copies a file to an other file
FileDate\$ - Date of last modification of the specified file
FileSize - Size of the specified file
FileTime\$ - Time of last modification of the specified file
FileVersion\$ - Version number of the specified file
GetReadPos - Value of the reading pointer of the specified file
GetXMLAttribute* - Retrieves the content of an attribute in the specified XML file
Kill - Deletes one or several files
MkDir - Creates a directory
Name - Renames or moves one or several files
Read - Reads data from a file
ReadExcel - Reads a range from an Excel workbook
ReadIni\$* - Reads a parameter in the specified INI file
RmDir - Deletes a directory
SetAttr - Sets the attributes of one or several files
SetReadPos - Sets the reading pointer to the specified value
SetXMLAttribute* - Modifies or adds an attribute in the specified XML file
WinDir\$ - Returns the name of the directory where Windows is installed
Write - Writes data in a file
WriteExcel - Writes in an Excel workbook
WriteIni* - Writes to the specified INI file

Flow control functions

#ErrorLine\$ - Gives the script line where the timeout has occurred
#ExecTimeout – Sets the maximum delay before stopping script execution
#ExecuteDelay - Slows down a running script by inserting a wait for n ticks between every statement
#IgnoreErrors - Manages errors
#LastErrorLine* - Gives the line number where the error triggering OnAction Error procedure occurred
#ScriptAfterTimeout* - Specifies the script to run after execution timeout has elapsed
Command\$ - Allows a calling script to use the parameters from the called script
End - Stops the current running script
Function ... ExitFunction ... EndFunction - Defines a function
Goto ou Go to - Makes the execution of the script continue at another line
If ... Then ... Else ... Endif - Decision making statement
Repeat ... until ... - Loop with test at the end of the loop
Run - Launches a compiled script as a sub-program
Select Case ... EndSelect - Multiple decision making statement
Shell - Executes a program (.exe, .com, .bat, .doc, .txt, ...)
Stop - Stops all the scripts
Sub ... Exitsub ... EndSub - Defines a procedure
While ... Wend - Loop statement with test at the beginning

String management functions

Asc - Returns the numeric ASCII code of the first character in a specified string
Chr\$ - Converts an ASCII value in its equivalent ASCII character
Encrypt* - Encrypts the specified string
ExtractBetween\$ - Extracts a string between two strings
Instr - Returns the position of one string within another
InstrRev - Returns the position of one string within another, searching backward through the string
Lcase\$ - Converts all uppercase characters in the specified string to lowercase
Left\$ - Extracts the specified number of characters from the left hand portion of the specified string
Len - Returns the length of the specified string
Ltrim\$ - Returns the specified string minus its leading spaces and tabulations
Mid\$ - Retrieves a substring from the specified string
Replace\$ - Finds and replaces some or all occurrences of a substring within the specified string
Right\$ - Returns the rightmost portion of the specified string for the numbers of characters specified
Rtrim\$ - Returns the specified string minus its trailing spaces and tabulations
SplitIntoArray – Converts the specified string into an array of strings
Str\$ - Transforms the specified numeric value in a string
Trim\$ - Returns the specified string minus its trailing spaces and leading spaces
Ucase\$ - Converts all lowercase characters in the specified string to uppercase
Val - Returns the numeric value of a string

Date/time functions

Date\$ - Returns the current date
DateBetween\$ - Returns the number of specified time intervals between two dates
DateToDate\$ - Returns a new datetime based on adding an interval to the specified date
Day\$ - Returns the current day number within the current month
Hour\$ - Returns the current hour as a two-character string

Hundreds\$ - Returns hundredth seconds of system time as an integer from 0 to 99
Min\$ - Returns the minutes of the current hour as a two character string
Month\$ - Number of the current month as a string
Sec\$ - Returns the seconds of the current hour as a two character string
Time\$ - Returns the system clock as a string
WeekDay - Returns the current day of the week
Year\$ - Returns the current year as a string

System functions

#HideIcon - Hides the WinTask icon in the taskbar
#HideTrayIcon - Hides the WinTask icon in the system tray
#IgnoreErrors - Manages errors
Allocate* - Reserves a memory area for data used by external DLL
Beep - Forces the PC to emit a sound through the PC speaker
CapsLock - Forces the capslock key to the specified state
ChDir - Specifies the current working directory
Curdir\$ - Returns the current working directory
DeleteRegKey* - Deletes the specified key in Registry
DeleteRegValue* - Deletes a value in Registry
Dir - Puts in arrays all or some files present in a directory
DirTree - Puts file names and directory names into arrays
DiskFree - Returns the available space on the specified resource
Envir\$ - Returns the value of an environment variable
ExecExcelMacro - Executes an Excel macro in the specified Excel book
Exist - Checks for the existence of the specified file
External* - Calls an external DLL
External\$* - Calls a Windows DLL
GetCpuLoad* - Returns the CPU load percentage
GetMemUsage* - Returns the memory used percentage
GetProcessCpuLoad* - Returns the CPU percentage used by a process
GetProcessList* - Gives the list of active process and their attributes
GetWindowsList* - Gives the list of parent window names present on desktop
ImpersonateUser* - Allows WinTask to acquire additional rights
IsRunning - Tells whether a program is loaded in memory or not
KillApp* - Kills the specified application
KillAppChildren* - Kills the specified application and its associated children
KillProcess* - Kills the specified process
LockKbd - Locks the keyboard
LockMouse - Locks the mouse
MkDir - Creates a directory
NumLock - Forces the numlock key to the specified state
OsVersion\$ - Returns Windows version
PeekInteger* - Reads one or several bytes in memory and returns an integer
PeekString\$* - Reads a string in memory
PokeInteger* - Writes in memory a value of type integer or Unsigned
PokeString* - Writes in memory a string
Random - Returns a random integer
ReadIni\$* - Reads a parameter in the specified .INI file
ReadReg* - Reads an integer or a string from Registry
Reboot - Reboots the PC or Windows
RevertToSelf* - Cancels an impersonation made previously by ImpersonateUser
Rmdir - Deletes a directory

SendEmail* – Sends an email using the SMTP outgoing mail server defined in WinTask Scheduler
Shell - Executes a program
ShellWait - Executes a program (.exe, .com, .bat, .doc, .txt, ...) and waits for its termination before running next statement
UnlockKbd - Unlocks the keyboard
UnlockMouse - Unlocks the mouse
WinDir\$ - Returns the directory where Windows is installed
WriteIni* - Writes in the specified .INI file
WriteReg* - Creates or modifies a string or numeric value in Registry

Clipboard and log functions

#Current line - Returns the current executed line in the script
Comment* - Writes a comment in the log file
GetClipboard\$ - Returns the text contained in Clipboard
LogFile* - Forces the script to log its actions in the specified logfile
SetClipboard - Puts the specified string into the Clipboard
StopLog* - Stops recording in the logfile

Compilation

Dim - Defines an array
Include - Includes the specified source file in the current script
Local - Defines a local variable
Rem - Inserts a comment
Unsigned - Defines an Unsigned variable

Com port management * functions

CloseCom* - Closes the specified com port
OpenCom* - Opens the specified com port
ReadCom* - Reads the data in com port buffer
WriteCom* - Writes data in the com port buffer

Services management *

IsServiceStarted* - Tells if the specified service is started or not
StartService* - Starts the specified service
StopService* - Stops the specified service

Web functions

#HTMLPosRetry - Controls the way HTML element coordinates are found
#IgnoreHTMLCase – Enables/disables character case in HTML descriptors
#UsePageExact - Controls the html pages finding method
CaptureHTML - Captures the text of a specified html element
CaptureIE\$ - Captures in text mode what appears in a HTML window
CaptureTableHTML - Captures a range of cells in a specified html table

CheckedHTML* – Gives the check state of an HTML check box or radio button
ClickHTMLElement - Clicks the specified html element in the current page
CloseBrowser - Closes the opened instance of Internet Explorer browser
CopyLink* - Copies the link associated with the specified html element into a string
CurrentPage\$ - Gives the title of the current Web page
ExistHTMLElement* – Checks for the existence of the specified html element
ExtractLink* - Returns all the links of the child elements of the specified html element
GetFrameSource\$* - Returns the source code of the specified frame in the current Web page
GetHTMLEditText – Captures the content of an html Edit field within a Web form
GetPageSource\$* - Returns the source of the current Web page
ListHTMLItem\$ - Returns the specified item from the specified html listbox or combobox
Navigate - Navigates to the specified url
OverHTMLElement – Moves the mouse over the specified html element
SavePictureAs – Saves an html element referring to a picture
SaveTargetAs – Simulates a right click on an html element and selection of Save Target As option
SelectedHTMLItem\$* - Returns the item selected in the specified combobox/listbox html element
SelectHTMLItem – Selects an item in a combobox/listbox within a Web page
StartBrowser - Starts Internet Explorer browser
UsePage - Specifies the html page used by web functions
WriteHTML – Types a string in a html edit zone
WriteHTMLEncrypted* - Types an encrypted string in a html edit zone

FTP functions

#FTPTimeout - Specifies the number of seconds which WinTask should wait before reporting a runtime error when it tries to execute a FTP function
FTPChDir - Specifies the new FTP current folder
FTPConnect - Makes a connection to the specified FTP server
FTPCurrentDir - Returns the FTP current folder
FTPDisconnect - Terminates the connection to a FTP server
FTPExistDir - Checks if the specified FTP folder exists or not
FTPExistFile - Checks if the specified FTP file exists or not
FTPGetFile - Downloads one or several files to the local PC from the FTP server
FTPKill - Deletes one or several files from the FTP server
FTPMkDir – Creates a folder on the FTP server
FTPName - Renames one or several files in the FTP server
FTPPutFile - Uploads one or several files from the local PC to a FTP folder
FTPRmdir - Deletes a folder and its contents on the FTP server

Real calculation functions

#DecimalSeparator - Specifies the decimal separator character used for floating point numbers
#Precision - Specifies the number of decimal places for floating point calculation functions
Add\$ - Adds two strings representing floating point numbers
Divide\$ - Divides two strings representing floating point numbers
Multiply\$ - Multiplies two strings representing floating point numbers
Subtract\$ - Subtracts two strings representing floating point numbers

Response time* functions

ResetTimer* - Resets the specified clock

StartTimer* - Starts the specified clock

StopTimer* - Stops the specified clock

Timer* - Returns the value of the specified clock

ODBC* functions

#DbDateFormat* - Controls the date fields format

DbBof* - Tells if recordset contains no records

DbClose* - Closes the recordset

DbConnect* - Establishes the data source connection through the odbc driver

DbDisconnect* - Closes the data source connection

DbEof* - Tells if pointer is at the end of the recordset

DbExecute* - Executes a sql command on the opened data source

DbGetFieldNumeric* - Retrieves the value of a numeric field in a recordset

DbGetfieldString* - Retrieves the value of a string field in a recordset

DbMove* - Moves the current record pointer within the recordset at specified position

DbMoveFirst* - Positions the current record on the first record in the recordset

DbMoveLast* - Positions the current record on the last record in the recordset

DbMoveNext* - Positions the current record on the next record in the recordset

DbMovePrev* - Positions the current record on the previous record in the recordset

DbRecordCount* - Returns the number of records in the recordset

DbSelect* - Fills the recordset by retrieving in the table the records matching the sql query